



# St. Joseph the Carpenter School Reopening Plan

2020-2021

## K-8 FAQ

We look forward to welcoming our students and families in September. To start the year, parents can select a hybrid or full remote schedule for their child(ren). All students, whether in the building or remote, will attend school from 8 am to 3 pm. The school day will look a little different, but students will have all of their regular classes as well as the many special activities that bring us together as a school community.

### **When is the first day of school?**

The first day of school is a half day session on Wednesday, September 9th. This will be a remote only day for all students. Students will receive information about how to log in to their homeroom via Zoom prior to the first day.

### **What type of health screenings will the school require?**

- ❖ **Daily Health Screening Survey:** Parents will be asked to complete a brief online survey each morning assessing their child's symptoms and possible exposure to COVID-19. The survey will be a Google form sent via email and Class Dojo. This must be completed before students can be admitted to class. Faculty/staff will complete the same survey prior to arrival.
- ❖ **Daily Temperature Checks:** Students will have their temperatures taken before they enter the building with a non-contact thermometer. Anyone with a temperature over 100 degrees will not be permitted in the building.

### **Will my child(ren) be required to wear a mask in school?**

Faculty, staff, and all students over the age of 2 will be required to wear masks at all times in the building. Students will be required to bring a mask to school each day and to keep an extra mask in a sealed Ziploc bag in the classroom. Masks will be removed only during lunch.

### **How will the school ensure social distancing during the school day?**

- ❖ Four different entrances will be used during arrival. Students will proceed immediately to their homerooms upon arrival using designated staircases.
- ❖ Each classroom has been redesigned with 11-12 student desks placed 6 feet apart. All PreK-8 students will remain in their classrooms throughout the day, with the exception of science lab and physical education, minimizing movement in the hallways. (There will be movement breaks throughout the day, particularly for our younger students.)
- ❖ Backpacks, coats, and lunches will be stored at students' desks. Students will keep a box of tissues and a bottle of hand sanitizer at their desks.
- ❖ Two students will be allowed in the bathroom at any given time. This will be monitored using a system of individual student passes.
- ❖ Dismissal will be staggered with walkers, after care students, and students being picked up leaving at different times using designated staircases. Teachers who do not have a homeroom will monitor the stairwells and exits to ensure social distancing.

### **How does the hybrid schedule work?**

We will start the year with a hybrid schedule. All students will receive five days of instruction through a combination of in-school and remote learning. Classes will be divided into Group A and Group B. Group A will

have in-school instruction on Monday & Tuesday. Group B will have in-school instruction on Thursday & Friday. Wednesday will be an all remote day with core content area classes in the morning via Zoom and small group and individual tutoring in the afternoon.

Monday (8 am - 2:45 pm)	Tuesday (8 am - 2:45 pm)	Wednesday (8 am - 2:45 pm)	Thursday (8 am - 2:45 pm)	Friday (8 am - 2:45 pm)
<u>Group A: In School</u> Instruction (Roomers)	<u>Group A: In School</u> Instruction (Roomers)	<u>All students:</u> <b>Remote Learning</b> at Home (Zoomers)	<u>Group A: Remote</u> Instruction at Home (Zoomers)	<u>Group A: Remote</u> Instruction at Home (Zoomers)
<u>Group B: Remote</u> Instruction at Home (Zoomers)	<u>Group B: Remote</u> Instruction at Home (Zoomers)	<b>Morning:</b> Core Content Classes via Zoom  <b>Afternoon:</b> Small group and individual sessions with teachers.	<u>Group B: In School</u> Instruction (Roomers)	<u>Group B: In School</u> Instruction (Roomers)

### How will students learn on their remote days?

Teachers will live stream the school day (8 am - 2:45 pm) via Zoom. Students follow their regular class schedule. “Roomers” (students in the classroom) and “Zoomers” (students learning from home) engage in the same lessons together at the same time. Zoomers are fully expected to participate in class. They should ask questions, engage in discussions, and show their work. Teachers will work with both their in-school and remote students each day. Zoomers log out during lunch, recess, and physical education classes.

Each classroom will have a camera that shows only the teacher and the white board to students at home. The computer used for Zoom will be in the front of the room, facing the teacher. Only the teacher can see the Zoom session.

### How will physical education classes work?

Physical Education classes will be held outdoors as weather permits. Students will engage in socially distanced activities. During inclement weather, students will be 6 feet apart in the gym. Activities will be appropriate to the temperature in the gym and conducive to wearing masks. Health classes will be available via Zoom for students in remote learning.

### How will lunch and recess work?

Classes will have staggered lunch and recess schedules so that we have fewer students in each recess period. Lunch will be served in the classroom with students seated at their desks. Maschio’s will deliver meals to the rooms for those who order lunch. Remote only students who qualify for free or reduced breakfast and lunch will be able to pick up meals at a location to be determined.

Students will have outdoor recess, weather permitting. Each class will be assigned to a separate play area with activities that are contactless and allow for social distancing. Students can remove masks during outdoor recess because activities will require students to remain 6 feet apart. Indoor recess will be held in the classroom with contactless games that can be played near their seats. Masks must be worn during indoor recess. All equipment will be cleaned and sanitized between uses.

Students will have opportunities to wash their hands before and after lunch and recess.

### Will technology be provided for students?

Our goal is to provide each of our students with a device for the school year. We have two carts of

chromebooks, and we purchased more than 100 additional devices for our students earlier this summer. However, there is a vendor backlog, and we cannot guarantee that our new devices will arrive prior to the start of the school year. We will provide an update as soon as possible.

### **What will arrival procedures look like?**

We will use four entrances to the school for arrival: the front door on Third Avenue and the PreK, center, and gym doors in the parking lot. Students may begin arriving at 7:45 am.

Walkers will use the front door on Third Avenue. Students will be temperature checked at the door. If a student has a temperature over 100 degrees, parents will be contacted immediately. The student will wait in an isolation room under the care of the nurse or a teacher.

Those arriving by car will enter the parking lot from Third Avenue. Cars will be directed to one of our three doors. Students will be temperature checked before they exit the car. If a student has a temperature over 100 degrees, he or she must leave with a parent.

### **What will dismissal procedures look like?**

Dismissal will occur in stages at 3 pm. Walkers will be dismissed first, using 6 ft. markers in the hallways and in their designated stairwells to maintain social distancing. After care students will be dismissed next. A teacher will be in the aftercare room to receive and appropriately seat students. Teachers who do not have a homeroom will be assigned to monitor the stairwells and exits to ensure social distancing. Finally, homeroom teachers will escort students who are being picked up to their designated doors, using the 6 foot markers for distancing. Parents must walk up to the appropriate door to pick up their child(ren).

- K-2 will use the PreK door
- 3-5 will use the center door
- 6-8 will use the gym door

\*No changes will be made to this procedure in inclement weather.

### **Will before care and after care be available?**

Before care will be available from 7 to 7:45 am for all K-8 students. Students will be seated 6 feet apart, and masks will be required. The fee for before care is \$5 per day.

Aftercare will be available from 3 to 6 pm. Students will be seated 6 feet apart, and masks will be required. The fee for after care is \$5 per hour. A snack is included.

### **What athletic and extracurricular activities will be available to students?**

Athletic and extracurricular activities are an important part of a student's day. We are currently reviewing our ability to provide the variety of clubs and programs that we usually offer, including student council, choir, instrumental music, forensics, literary magazine, Girls Who Code, robotics, Fashion First, and the dance club. Decisions regarding athletic teams will be made in consultation with the Newark CYO Athletic program.

### **What steps will be taken to clean and sanitize the building?**

Over the summer, the entire building was deeply cleaned and sanitized. We have increased the hours of our custodial and maintenance staff to ensure that classrooms, hallways, stairwells, bathrooms, the cafeteria, and playground equipment will be cleaned and sanitized daily.

Students' desks, chairs, commonly touched surfaces (light switches, door handles, shelves), railings, hallway walls, and all floors will be cleaned and then sanitized using a hospital grade sanitizing product. Bathrooms will be cleaned frequently throughout the school day and at the end of each day. Playground equipment will be cleaned and sanitized between classes.

### **What happens if there is a confirmed case of COVID-19 (student, faculty, or staff) in the building?**

The school will immediately contact the Roselle Health Department to consult and initiate contact tracing procedures. We will follow their guidance. The student or staff member with the confirmed case will be required to stay home from school for at least 10 days since their symptoms first appeared and they are fever free for 24 hours (without fever reducing medication) and symptoms improve. All close contacts will be required to quarantine for 14 days. Students in quarantine can continue to attend classes via Zoom.

Similarly, a person with clinical symptoms of COVID-19 with known exposure to a confirmed case will be required to quarantine for 14 days, and testing will be strongly recommended. All close contacts (classmates, faculty, staff) will be required to quarantine for 14 days as well.

### **What happens if a person (student, faculty, staff) reports clinical symptoms of COVID-19 with no known exposure to a confirmed case?**

If the person is in the building, he or she will be moved to the isolation room under the supervision of the nurse. Parents will be contacted, and they will be required to immediately pick up their child. Staff or faculty members reporting symptoms will immediately leave the building.

The student, staff, or faculty member cannot return to school until one of the following occurs:

1. At least 10 days has passed since symptoms began AND the person has been fever free for 24 hours (without fever reducing medication)
2. A negative COVID-19 test is received and 24 hours has passed with fevers or other symptoms (without fever reducing medication)
3. A doctor's note is provided showing an alternate diagnosis

### **What happens if we are required to close the school building again?**

We are prepared for remote learning should we be required to close the school building. The school day would remain the same from 8 am to 2:45 pm. All K-8 students would receive live instruction in all content areas and specials via Zoom.

Students in grades 3-8 would follow their regular schedule for live remote classes. They attend all classes via Zoom beginning with homeroom at 8 am. Students log-out of Zoom for a one hour lunch/recess break. Wednesday afternoon is designated for small group and individual instruction. Age appropriate screen time and movement breaks will be provided throughout the day.

Students in grades K-2 would begin with homeroom via Zoom at 8 am. Students would have live reading, language arts, and math instruction each day. Social studies, science, and religion instruction would rotate throughout the week. Their schedule will include small group reading and math instruction as well. A snack break would be provided in the morning and independent reading time in the early afternoon. Students would log-out of Zoom for a one hour lunch/recess break. Age appropriate screen time and movement breaks would be provided throughout the day.

